Dear Parents,

In the preparation of the Annual Program Budgets, three key financial resources are carefully considered. These are Department of Education and Training Grants, locally raised funds and financial contributions from parents.

School Council is most appreciative of the high level of support that the school received from parents in 2015.

For 2016 the Financial Contribution from parents for a child’s education at Herne Hill Primary School will remain at $200 per child. This $200.00 payment consists of the following:

(A) The Department of Education and Training approved payment for **Student Requisites - $100.00** includes the following:

1. Paper /student work books etc.
2. All stationery-for individual students.
4. Internet access.

The majority of Student Requisites are purchased in bulk at the beginning of the year by the school, and then issued throughout the year as needed.

(B) The Department of Education and Training approved payment for **Photocopying - $20.00** includes the following:

- Photocopying and Printing costs.

(C) Bulk payment for **Excursions - $80.00** Each semester all children are involved in major and minor excursions plus access to visiting groups when the opportunity arises. The bulk payment for excursions has contributed to much greater efficiency for staff organizing excursions and reduced the pressure on young children being asked for payment before each activity.

School Council has carefully considered the setting of the level of financial contributions being requested from parents and has endeavored to keep the total amount as low as possible, without compromising the level of resourcing being made available to the students.

The opportunity for parents to pay one instalment of $200 or two Instalments of $100.00 is available. We request that full payment of the 2016 Financial Contribution be made by **Thursday 24th March 2016**.

OR

Payment of the first instalment by **Friday 24th March 2016** and the second instalment by **Friday 24th June 2016**.

Please Note: **Not included in these charges are the following extra curricula expences**:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Activity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-4</td>
<td>Swimming</td>
<td>$75.00</td>
</tr>
<tr>
<td>2</td>
<td>Sleepover</td>
<td>$10.00</td>
</tr>
<tr>
<td>3-4</td>
<td>Burnside Camp</td>
<td>$230.00</td>
</tr>
<tr>
<td>5-6</td>
<td>Melbourne Camp</td>
<td>$260.00</td>
</tr>
<tr>
<td></td>
<td>Interschool sports (bus and registration)</td>
<td>$ per event</td>
</tr>
<tr>
<td></td>
<td>iPad purchase (2016 Grade 3 students only)</td>
<td>$ POA</td>
</tr>
</tbody>
</table>

(Approximate costs based on 2015 figures are provided as a guide).

If parents have any questions in relation to this information, please contact the Principal or any of the School Council members. School Council thanks all parents for their continued support of Herne Hill Primary School.

Yours sincerely

Rachel Durran
President, School Council.
IMPORTANT PARENT PAYMENT INFORMATION FOR 2016

Health Care/ Pension Card ONLY:

2016 parents who produce a current Health Care Card or Pension Card may claim $120 per child off the 2016 school fees. This covers school requisites and photocopying. This offer is guaranteed for the 2016 school year only.

In addition, Health Care Card Holders/Pensioners can also claim the $80 per child for Excursions under the Camps, Sports Excursion Fund (CSEF). The total amount of this fund is $125 which leaves $45.00 in credit towards swimming, camps/visiting artists etc.

*Please apply for the School Fee discount & the CSEF fund at the office. You must bring along your current health care card for the office to copy.*

REGULAR PART & PRE PAYMENTS

Making regular payments can greatly assist parents with spreading payment costs throughout the year. It may be as little as $5 a week! Any spare money can be put on your account at any time. For example, you may wish to make small prepayments for the swimming program from the beginning of the year even though swimming is held later in the year.) Prepayments can be made by:

<table>
<thead>
<tr>
<th>Payment Options</th>
<th>Explanation</th>
<th>How to set this up</th>
</tr>
</thead>
</table>
| Centrepay       | Centrepay – the easy way to pay your bills and expenses. Centrepay is a voluntary bill-paying service that is free for Centrelink customers. Use Centrepay to arrange regular Deductions from your Centrelink payment. You can start or change a Deduction at any time. The quickest way to do it is through your Centrelink account online. | You can apply for Centrepay deductions:  
  • on line at [http://www.humanservices.gov.au/customer/services/centrelink/centrepay](http://www.humanservices.gov.au/customer/services/centrelink/centrepay); or by  
  • by completing a Centrepay deduction form (available from the school office) |
| BPay            | Payment made directly to the school by using your Bpay Biller Code and Reference No. This can be done as a once off or regular payments. | Either call into the office, or contact us and we’ll send your statement home (The statement contains your Bpay codes). |
| Cash, EFTPOS, Credit Card or Cheque, | Cash or cheques are paid directly to the office or in an envelope. EFTPOS machine is also available at the office. | Payment envelopes are available at the office for use. Payment can also be made over the phone using your credit card. |
| Direct Debit into the School Bank | COMMONWEALTH BANK GEELONG WEST | BSB: 063 - 551  
 ACCOUNT: 00900551 |

All part & pre payments are receipted against your account and then allocated off fees as needed.

Payment envelopes are available from the office, pick them up or put a note in your child’s diary and we’ll send some home.
HERNE HILL PRIMARY SCHOOL
Parent Contribution 2016

PLEASE COMPLETE THIS FORM AND RETURN TO THE OFFICE FOR RECORD PURPOSES.
THANKYOU

FAMILY NAME: __________________________________________________________

<table>
<thead>
<tr>
<th>CHILD’S NAME</th>
<th>GRADE</th>
<th>Requisites</th>
<th>Photocopying</th>
<th>Bulk payment for Excursion</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>example: CHILD’S NAME</td>
<td>Prep Q</td>
<td>$100.00</td>
<td>$20.00</td>
<td>$80.00</td>
<td>$200.00</td>
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<tr>
<td>4.</td>
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<td></td>
<td></td>
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<tr>
<td>TOTAL</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Please select one option for payment:
A) one instalment [ ]
B) two Instalments [ ]
C) Instalments of $ ______ [ ]

Parent Signature………………………………………………

OFFICE USE ONLY

- [ ] EFTPOS Payment
  Amount: [ ] [ ] [ ] [ ] [ ]

- [ ] BPAY/Direct Debit
  Date: [ ] [ ] [ ] [ ]

- [ ] Centepay

- [ ] CASH Payment
  Amount: [ ] [ ] [ ] [ ]

- [ ] CHEQUE Payment
  Date: [ ] [ ] [ ] [ ]