

## PARENT PAYMENT ARRANGEMENTS 2021

Dear Parent / Carer,

In the preparation of the Annual Program Budgets, three key financial resources are carefully considered. These are: Department of Education and Training Grants, locally raised funds and financial contributions from parents.

School Council is most appreciative of the high level of support that the school received from parents in 2020. Herne Hill Primary School is looking forward to another great year of teaching and learning and would like to advise you of Herne Hill Primary School's parent payment arrangements for 2021.

For 2021 the Financial Contribution from parents for a child's education at Herne Hill Primary School will be \$240 per child.

Please find the fee schedule for 2021 school year attached. Please complete this form and return to the school by Friday 26<sup>th</sup> February so the school can prepare accordingly.

Herne Hill Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

### Refunds

Refunds should be worked out on a case by case basis at the local school level. Herne Hill Primary School has the discretion to provide refunds to families and should do so where it is reasonable and fair (for example, if the school has not incurred a cost).

If Herne Hill Primary School has incurred costs, Herne Hill Primary School will act reasonably and take into consideration the Financial Help for Families Policy and relevant arrangements, including support for families experiencing hardship.

Herne Hill Primary School will consider refunding families for unavoidable event cancellations if a family experiences a crisis or sudden serious illness and the student can no longer attend the event. If Herne Hill Primary School decides to provide a refund, then parents need to agree and advise the school where the refund should be paid. If that agreement cannot be reached, the refund is usually paid into the account from which the money came.

Where the payment was made in cash, the school should wait until the parents reach an agreement and advise the school.

## Financial Support for Families

Families experiencing difficulty in paying the family account by the due date can arrange a payment plan by contacting. Phone: Shane Ezard or Karen Kolsch 03 52784117

Email: [herne.hill.ps@education.vic.gov.au](mailto:herne.hill.ps@education.vic.gov.au) There are several avenues to pay your account

## Payment Methods

<b>Centrepay</b>
<p>The easy way to pay your bills and expenses. Centrepay is a voluntary bill-paying service that is free for Centrelink customers. Use Centrepay to arrange regular Deductions from your Centrelink payment. You can start or change a Deduction at any time. The quickest way to do it is through your Centrelink account online.</p> <p>You can apply for Centrepay deductions: online at <a href="http://www.humanservices.gov.au/customer/services/centrelink/centrepay">http://www.humanservices.gov.au/customer/services/centrelink/centrepay</a>;</p>
<b>BPay</b>
<p>Payment made directly to the school by using your Bpay Biller Code and Reference No. This can be done as once off or regular payments. Either call into the office or contact us and we'll send your statement home which will contain your unique BPAY codes.</p>
<b>Cash, EFTPOS, Credit Card or Cheque</b>
<p>Cash or cheques are paid directly to the office or in an envelope. EFTPOS machine is also available at the office. Payment envelopes are available at the office for use. Payment can be made over the phone using your credit card.</p>
<b>Direct Debit into the School Bank</b>
<p>COMMONWEALTH BANK GEELONG WEST <b>BSB:</b> 063 – 551      <b>ACCOUNT:</b> 00900551      <b>NAME:</b> Herne Hill Primary School Council Official Account</p>

Yours Sincerely,

Lisa DeGroot:  
School Council President

For further information on the Department's Parent Payment Policy please see a one page overview attached link.

<https://www.education.vic.gov.au/PAL/parent-payments-one-page-overview.docx>

**OFFICE USE ONLY:**  Eligible for CSEF  Paid in Full  Instalments

## PARENT ARRANGEMENTS 2021

PLEASE COMPLETE THIS FORM AND RETURN TO THE OFFICE  
BY FRIDAY 26<sup>TH</sup> FEBRUARY 2021 FOR RECORD PURPOSES. THANKYOU

FAMILY NAME: \_\_\_\_\_

CHILD'S NAME	GRADE	Essential Student Learning Items	Extra-Curricular Activities	Voluntary Contribution (please nominate amount)	TOTAL
example: CHILD'S NAME	Prep Q	\$160.00	\$80.00 CSEF: for eligible families	\$50/ \$20/ Other amount	
1.					
2.					
3.					
4.					
<b>TOTAL</b>					

Please select one option for payment:

- A) One instalment
- B) two Instalments
- C) Instalments of \$ -----

Parent Signature.....

**OFFICE USE ONLY**

EFTPOS Payment    Amount:

BPAY/Direct Debit    Date:

Centrepay

CASH Payment    Amount:

CHEQUE Payment    Date: